Poplar School District

INSTRUCTION 2413

Assessment for Placement

Grades 9-12

Requests for transfer of credit from any non-accredited, nonpublic school will be denied. Requests for grade placement from any non-accredited, nonpublic school shall be subject to examination and approval before being accepted by the District. This will be done by the school counselor or principal.

Grades 1-8

Requests from parents of students in non-accredited, non-public schools for placement in the District school system will be evaluated by an assessment for placement team. That team will consist of the building principal, one (1) teacher of the grade in which the student is being considered for enrollment and one (1) school counselor.

The assessment for placement team will administer and score the District adopted norm referenced test and/or the end of the year subject matter test. The assessment for placement team will take into account the following in its recommendation for grade placement:

- Documentation that the non-accredited, non-public school has provided a comparable number of hours as the child would have attended in a public or private school;
- That the child followed a similar curriculum as would have been provided in an accredited public or private school;
- That the result of the end of the year test indicates the student has mastered most prerequisite skills; and
- The age-appropriate placement for the child.

If a parent or guardian of a child is not in agreement with the placement of the child, he/she may request a meeting with the Superintendent. The final decision rests with the Superintendent.

Legal Reference: § 20-5-110, MCA School district assessment for placement of

a child who enrolls from a non-accredited,

non-public school

<u>Policy History</u>:

Adopted on:

Revised on: 11 July 2016