

Poplar School District

PERSONNEL

5500

Payment of Wages Upon Termination

When a District employee quits, is laid off or is discharged, wages owed will be paid on the next regular pay day for the pay period in which the employee left employment or within fifteen (15) days from the date of separation of employment, whichever occurs first.

In the case of an employee discharged for allegations of theft connected to the employee's work, the District may withhold the value of the theft, provided:

- The employee agrees in writing to the withholding; or
- The District files a report of the theft with law enforcement within seven (7) business days of separation.

If no charges are filed within thirty (30) days of the filing of a report with law enforcement, wages are due within a thirty (30) day period.

Legal Reference: § 39-3-205, MCA Payment of wages when employee separated
from employment prior to payday – exceptions

Policy History:

Adopted on:

Revised on: 11 July 2016